



**TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING AGENDA
Monday, May 15, 2023
6:30 p.m.
Council Chambers**

CALL TO ORDER - Mayor Robert Coiner

Vice-Mayor Winey called the meeting to order.

INVOCATION

PLEDGE OF ALLEGIANCE

Vice-Mayor Winkey led the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner ***arrived at 6:33*
Vice-Mayor Emily Winkey
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra
Absent
Councilmember Theresa Lewis

ADOPTION OF THE AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

Presentation of FY2022 Financial Report – Robinson, Farmer, Cox

Mayor Coiner stated he was very disappointed with the audit not being presented tonight. Mayor Coiner stated he wants the audit draft by the Monday, May 22, 2023 Council budget work session. Mayor Coiner stated he will be calling the audit firm on Tuesday to voice his concerns and displeasure.

ANNOUNCEMENTS

Business and Industry Appreciation Week will be held May 15-19, 2023. The Business and Industry Appreciation Picnic will be held on Thursday, May 18, 2023 from 5:30 p.m. to 7:30 p.m. at Booster Park. The Town Council will hold a budget work session on Monday, May 22, 2023 at 5:00 p.m. Town Offices will be closed on Monday, May 29, 2023 in observance of Memorial Day. The Town Council will hold a work session on Monday, June 5, 2023 at 6:00 p.m. Town Offices will be closed on Monday, June 19, 2023 in observance of Juneteenth.

Amended 7-6-2023

The June Town Council meeting will be held on Monday, June 26, 2023 at 6:30 p.m.

CONSENT AGENDA

Consideration of minutes for April 17, 2023 Council meeting and April 18, 2023 Council budget work session, April 24, 2023 Council budget work session and Monday, May 1, 2023 Council work session.

Presentation of bills paid for the month of April 2023.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for April 2023.

Revenue and Expense Report

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for April 2023.

The Police Chief presented his report.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for April 2023.

The Director of Public Works presented his report.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for April 2023.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Consideration of Verling Park project plan.

Mayor Coiner presented consideration of Verling Park project plan.

Mrs. Kendall stated she had nothing new to report to Council concerning the Verling Park project plan at this time.

NEW BUSINESS

Consideration of authorization of Town Manager to negotiate contract for Town hall parking lot project.

Mayor Coiner presented consideration of authorization of Town Manager to negotiate contract for Town hall parking lot project.

Council held a lengthy discussion on the Town hall parking lot project. Concerns on the company that was the lowest bidder being new and not having a large crew and having to sub the work out was a big concern.

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Mayor Coiner stated he would like to have a local contractor have the opportunity to bid on the project.

Councilmember Samra stated she wants to have a six-week time frame from the time the project goes back out to bid until the bids are due.

Mrs. Kendall stated delaying the parking lot project (if started this summer) needs to be completed or to a stage where it does not interfere with the November 7, 2023 elections.

Mayor Coiner made a motion, seconded by Councilmember Samra, to re-bid the Town hall parking lot project plan.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Lewis	Absent
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of memorandum of agreement for boundary adjustment technical assistance.

Mayor Coiner presented consideration of memorandum of agreement for boundary adjustment technical assistance.

Mrs. Kendall stated she spoke with the Orange County Administrator, Ted Voorhees, last week and mentioned to him the memorandum of agreement and asked if Orange County would be interested in joining the Town in this agreement. Mrs. Kendall stated Mr. Voorhees will speak with Supervisor Mark Johnson to get his input.

Councilmember Samra made a motion, seconded by Mayor Coiner, to authorize the Town Manager to sign the Memorandum of Agreement for boundary adjustment technical assistance between Rappahannock-Rapidan Regional Commission and the Town of Gordonsville, with the option to add Orange County as a third party.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Lewis	Absent
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

TOWN MANAGER’S REPORT

The Town Manager presented her report.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Mayor Coiner thanked Fred Rollins for his work at the Gordonsville Airport in preparation for Cub Scout Aviation Day. Mayor Coiner stated he was sorry it had to be postponed to the fall but understood it was the best decision due to the potential weather.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees; (A3) – discussion or consideration of

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the acquisition of real property for a public purpose; (A7) – consultation with Town Attorney and briefing by staff pertaining to utility billing; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town; and consultation with the Town Attorney regarding Council and staff training in response to recent employee complaints.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that Town Council convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees; (A3) – discussion or consideration of the acquisition of real property for a public purpose; (A7) – consultation with Town Attorney and briefing by staff pertaining to utility billing; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town; and consultation with the Town Attorney regarding Council and staff training in response to recent employee complaints.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Lewis	Absent
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) (A7) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Lewis	Absent
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 10:17 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk